



MEMORANDUM

TO: MIRA Policies & Procurement Committee

FROM: Moira Kenney, HR Specialist/Board Administrator

DATE: September 5, 2014

RE: Notice of Regular Meeting

There will be a regular meeting of the **Policies & Procurement Committee** of the Materials Innovation and Recycling Authority's Board of Directors on Thurs. September 11, 2014 at 11:00 a.m. in the Board Room at 211 Murphy Road, Hartford, CT 06114.

The purpose of this meeting will be:

1. Pledge of Allegiance
2. Public Comment
3. Approval of Minutes of the July 11, 2014, Regular Telephonic Committee Meeting (*Attachment 1*).
4. Review and Recommend Resolution regarding a Subordination Agreement associated with the South Meadows Site (*Attachment 2*).
5. Review and Recommend Resolution authorizing use of reserves to pay certain FY'15 legal costs (*Attachment 3*).
6. Executive Session to discuss pending litigation, trade secrets, personnel matters, security matters, pending RFP's and feasibility estimates and evaluations.
7. Informational
 1. Report on vendors exceeding \$50,000 on cumulative contracts, as required by CRRA's Procurement Policy (*Attachment 4*).
 2. Report on purchases that are considered exceptions to the competitive process pursuant to CRRA's Procurement Policy (*Attachment 5*).
 3. Report on Legal Requests for Services (*Attachment 6*).
8. Such other items that may properly come before the Committee.